

Multi-Sectoral Action for Nutrition (MSAN) Project (P158769) Terms of Reference

Planning Monitoring & Evaluation Reporting Specialist -PIU (MSAN)

BACKGROUND

To help reverse the increase in stunting, the Government of Sindh has approved an Inter-Sectoral Nutrition Strategy of Sindh (INSS) in 2013. Multi-Sectoral Action for Nutrition (MSAN) (P158769) activities will focus on specific investments to improve behavior around the key areas of sanitation and hygiene and food consumption, but it will also support institutional and implementation arrangements that incentivize cross-sectoral collaboration to achieve nutrition results.

OBJECTIVE:

The **PM& ER Specialist** will be responsible to prepare submit monitoring, evaluation, and learning plan that shall fully articulate and describe how this project shall be monitored and evaluated. The Plan would include milestones, inputs / outputs, and outcomes and form the basis of monitoring, tracking, assessing, and implementing of the project. S/he will work under the direct supervision of the Project Director(s) of MSAN and will be responsible for providing assistance and technical guidance to implement the learning plan in order to achieve the desired milestones and outcomes..

RESPONSIBILITIES:

Responsibilities will include:

1. Design and implement Monitoring and Evaluation framework / strategy / system of the MSAN to assess timely and quality implementation of activities to achieve results (outputs, outcomes and impacts), including work plan, targets and indicators;
2. Review, adopt, test and modify existing/available monitoring tools, techniques and methods to suit the specific needs of the MSAN Components;
3. Facilitate baseline study, and overall impact evaluation, for benchmarks and assessing progress and achievements;
4. Take lead in establishing data collection procedures and database.
5. Monitor all project activities and progress towards achieving the project outputs;
6. Develop monitoring and impact indicator for the project success;
7. Facilitate the designing of IT based M&E reporting system accessible to the Project team and partners;
8. Develop targets and performance indicators to be included in the monitoring system for Project activities, annual reviews and special studies,
9. Suggest strategies to the MSAN Project directors for achieving the targets set out in the Project's Results Framework through improving the efficiency and effectiveness of the project by identifying bottlenecks in completing project activities and developing plans to minimize or eliminate such bottlenecks;

10. Report monthly, quarterly, half-yearly and annual progress on all project activities to the MSAN Project Directors;

EXPERIENCE AND QUALIFICATION:

Master's Degree in Social Sciences (sixteen years of education recognized by HEC).

Minimum 5 years post qualification experience in public or private sector at national or sub-national level. Previous experience with WB would be an added advantage.

Willingness to undertake regular field visits in different conditions is required.

Knowledge in designing surveys and other data collection instruments are required.

Good knowledge of concepts and framework for Monitoring & Evaluation and Result Measurement. Use of IT based M&E instruments will be an advantage.

TIME FRAME:

The assignment is initially for a period of 18 months.

REPORTING OBLIGATIONS

The PM & ER Specialist will report to Project Directors of both project components, i.e. SSS and A4N (Fisheries, livestock and Agriculture). S/he will be coordinating with Project Coordinator of SSS and A4N. The resource's performance will be reviewed on quarterly basis.

SELECTION METHOD:

An individual consultant will be selected in accordance with process stipulated in Section V of "Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers (January 2011) [Revised July 2014]